

## What's Developing

Most people at some time in their lives attend a meeting. Many serve on boards and committees, and others serve in the role of officers. Those experiences can be confusing, maybe even downright scary, if the person new to the situation has no training or experience in the area. Even those who have served for years find that there are areas where they have questions and wonder if they are doing things the right way.

Because of those needs, the Eureka Community Development Company will sponsor "How to Lead a Meeting" – a parliamentary procedure seminar taught by Pastor Ryan Gage. Many people who serve on boards and committees have extremely busy schedules, so the session will be presented twice to accommodate all who wish to attend.

Those who have specific questions are invited to get them to Pastor Gage or the Eureka Community Development Company office prior to the seminar so they can be included in the class. Some topics that will be addressed are setting an agenda, taking minutes, making motions, discussion, voting, constitution and bylaws, and roles of those serving as officers and on committees.

This seminar will not be deep and daunting; rather it will be common sense information that will help your meetings flow smoothly and be more productive.

The seminar will be held on Wednesday, October 7 and repeated on Thursday, November 19 at 7:00 PM at the Information Center. There is no charge to attend and all ages are welcome.

*Wanda Jundt*