

# Eureka Area Community Foundation

## Grant Request Guidelines

The following is a brief summary of Eureka Area Community Funds and the guidelines used in determining grants. The EACF consists of two separate investment funds which provide earnings for grants. One Fund is restricted solely for the elderly and Health care services, while the other fund has no restrictions to its use. All funding is intended to mix ongoing and established projects, as well as innovative projects that address existing Community needs.

1. Volunteerism

Projects which have paid staff but involve a significant and continuous community volunteer support to enhance their existing programs will be favorably considered.

2. Challenge or Matching Grants

The Eureka Area Community Foundation encourages match funding. The grant may also be in the form of a challenge, to be met dollar for dollar.

3. Minimum Awards

Grant requests of \$100.00 or more will be considered. Exceptions to this figure may be considered based upon the merit of the proposal.

4. Multi-cycle Funding

Some projects seeking funding may be ongoing, while others begin and end in the same calendar year. Projects for multi-year funding are encouraged, but there will be no promise of funds made available in the future.

5. Fund Distribution

Grants will be awarded by the Board of Directors of the Eureka Area Community Foundation based on their evaluation of the applications that are submitted. grant requests will be considered twice each year. (April and October).

6. Communications with Applicants

All applicants will be informed in writing within two weeks of the Board meeting as to the status of their application. The Board will hold all decisions in confidence until all grants are publicly announced.

7. Final Evaluation

Organizations receiving funds from the Eureka Area Community Foundation are asked to submit a report to the Foundation, informing them how the funds were used and how the project went.