

## Minutes for July 9, 2018 City Council Meeting

The meeting of the Eureka City Council was called to order on July 9, 2018, at 7:00 p.m. by Mayor Miller in the council room of the Municipal Building with the following present: Mayor Miller, Council members: Flemmer, Yarr, Schwingler, Woehlhaff, Eberhart, Heilman; and Finance Officer Frerk.

Others: Kaytlin Beck, Polly Gab, Terry Kallenberger, Greg Schock, Bruce Alexander, Barry Lapp, Glen Olene, Paulette Bauer, and Kelly Fargher.

Any changes/additions: Grass violations.

Motion by Eberhart, seconded by Schwingler to approve the agenda. All voted aye. Motion carried.

Citizen Open Forum:

Kaytlin Beck was present to thank the Council for their support of the Schmeckfest Family Fun Night. She said about 300 people including adults and kids attended the event and she heard the ballpark facility was a great place to have it. She also mentioned that an All School Reunion has been discussed for next year, but it may wait until the 4<sup>th</sup> of July falls on a Saturday.

The Council discussed the youth golf program with Kelly Fargher. The program is five days a week this summer. They are asking if the City would help donate to the program. They are planning to do fundraisers and community outreach next year. Bruce Alexander has done the program for free. Participants pay the junior membership fees which go for their green fees. The program is asking for the City to donate \$2,000.00 this year to help pay for the remaining of this summer. In addition, the youth golf program would like to present a proposal at next month's meeting for the 2019 budget. Also, they are planning on doing a fundraiser in the next couple weeks. Since last month's meeting eight sets of golf clubs have been donated to the program, as well as, golf pull-carts. Some ideas the program would like to offer their participants are shirts, hats, and golf tees. The program's goals are to teach fundamentals and instill character and benefit the community. Mayor Miller stated the Council will take this information under advisement and act later.

Mel Kary gave report on the 4<sup>th</sup> of July fireworks show. He thanked the Council for their support. He said he spent \$5,000.00 this year which was what was budgeted for 2018 by the City Council. The City contributes \$2,000.00 every year so Mel gave a \$3,000.00 contribution to the City from the Eureka Fireworks fund. Mel Kary will be present at next month's meeting to discuss the budget for fireworks for 2019.

Motion by Schwingler, seconded by Heilman to approve the transfer agreement in the amount of \$20,000.00 for the statewide 2018 airport pavement maintenance project for crack sealing. Roll call vote taken. Flemmer-yes, Yarr-yes, Schwingler-yes, Woehlhaff-yes, Eberhart-yes, Heilman-yes. All voted aye. Motion carried. The City is responsible for 5% of the cost.

Greg Schock with WEB Water discussed WEB Water's project constructing new pipe across their current easement with the City on the west side of town. Greg presented a revised easement with WEB Water. Motion by Woehlhaff, seconded by Yarr to approve the revised easement with WEB Water pending the City attorney's review. All voted aye. Motion carried.

The Council discussed changing the hours of the landfill and whether or not to continue to allow keys to be checked out at the City office.

Terry Kallenberger has been working out at the landfill Tuesdays, Thursdays, and Saturdays. Motion by Eberhart, seconded by Woehlhoff to hire Terry Kallenberger to work additional hours at the landfill on Mondays, Wednesdays, and Fridays from 12:30-3:00p. All voted aye. Motion carried.

Effective July 10, all loads are to go directly out to the landfill during the following hours: Mondays, Wednesdays, and Fridays from 12:30-3:00p; Tuesdays and Thursdays from 4:00-7:00p; and Saturdays 9:00a-1:00p. No keys will be checked out at the City office.

Jean Bertsch and Barry Lapp with the Eureka Pioneer Museum were present to request 2019 budget consideration of \$5,000.00 like last year. They informed the Council of upcoming expenses at the museum with roofing being a high priority.

The Council reviewed the Community Transit's request for a financial contribution of \$1,500.00 or more in the 2019 budget.

The 2019 budget process was discussed briefly. The Council will hold a special meeting in August to go through the revenue and expenditures and approve the first reading of the 2019 budget.

A line in the June 28, 2018, minutes should be revised and read as follows: The Council also discussed adding to the ordinance that during a natural disaster building permits are at the discretion of the Council.

Motion by Heilman, seconded by Eberhart to approve the June 11, 2018, city council meeting minutes, the June 4 and June 26, 2018, special city council meeting minutes, and the June 28, 2018, reconvened special city council meeting minutes. All voted aye. Motion carried.

Motion by Schwingler, seconded by Heilman to approve the bills as presented. All voted aye. Motion carried.

Bills for July 9, 2018: McPherson County Auditor, police contract \$3,750.00; Postmaster, postage/utility bills postage \$600.00; Premier Equipment, supplies \$273.23; MDU, utilities \$6,002.02; DSG, supplies \$233.04; Heartland Waste, sanitation fees \$6,256.80; SD Dept. of Revenue, drivers licensing \$383.00; J&R Plumbing, supplies \$285.00; The Stop, gas \$295.09; Glen Olene, mileage \$29.40; DENR, drinking water fee \$600.00; Bantz, Gosch & Cremer, attorney fees \$2,444.79; Dept. of Revenue, water sampling \$32.00; Lakeside Lumber, supplies \$280.80; Sewer Duck, services by Eureka Lake \$525.00; Marin-Biel Insurance, airport insurance \$1,588.00; Hawkins, chlorine \$10.00; SD One Call, message fees \$10.50; Quality Quick Print, name plates \$156.00; Jensen Rock & Sand, asphaltting/chip sealing \$84,524.08; City of Leola, mosquito spraying mileage \$38.64; Richard Benson, customer deposit refund \$75.00; Jared Heupel, customer deposit refund \$75.00; Dennis Terry, customer deposit refund \$75.00; Jeffrey Tschappat, mosquito spraying \$108.00; Bank of America, cleaning supplies/library books \$281.96; Sanitation Products, sweeper repairs \$11,097.26; A&B Business, supplies \$299.20; Ken's, supplies \$66.97; Valleytel, utilities \$422.72; Productivity Plus, Titan Machinery \$1,183.47; Connelly, antenna repair \$1,970.00; John Nelson, library supplies \$109.61; SDML, 2018 Elected officials workshop \$150.00; Northern Plains, park supplies/fuel \$1,882.14; Cahill Bauer & Assoc., 2017 audit \$8,925.00; Lew's Fireworks, 2018 fireworks \$5,000.00; Northwest Blade, publishing/advertising/supplies \$782.37; SD

State Treasurer, sales tax \$559.23; US Bank, SRF clean water loan \$18,181.32; SD Retirement, retirement \$1,729.62; Great Plains Bank, payroll taxes \$4,344.37; SD Dept. of Labor, unemployment insurance \$20.59; FEM, utilities \$924.63; WEB, water \$6,616.68; Guardian, vision/dental insurance \$396.01; Great Plains Bank, utilities \$16.10; Glen Olene, meals reimbursement/Huron class \$96.00; Wellmark, health insurance \$3,135.28; USDA Rural Development, water project loan \$1,694.00; Glen Olene, insurance stipend \$200.00.

Motion by Heilman, seconded by Woehlhaff to approve the financials. All voted aye. Motion carried.

Motion by Eberhart, seconded by Heilman to approve the building permits. Flemmer abstained. Motion carried.

Motion by Schwingler, seconded by Yarr to approve the payroll report. All voted aye. Motion carried.

The Post office has been getting complaints about people parking in front of the driveway; therefore, individuals are not able to get into the parking lot where the handicapped parking is located. The Council recommends the Post office put signs up by the driveway. Deputy Smith will need to enforce the no parking signs.

Deputy Ted Smith gave the police report. The County has hired another deputy, Allie Hilgemann. She will work primarily in the City of Leola because Leola has now contracted with the County for law enforcement services.

Glen Olene gave the Public Works Director report. Connelly will be putting in the new WEB tower VFD and finish up with the SCADA system on July 12. Interstate Engineering will be doing the sewer abandonment and street repair by the Eureka Lake on July 17. The City did some sewer jetting last week on 10<sup>th</sup> St. and G Ave. Out of the 17 grass violations all were mowed, but three. Maquire Iron from Sioux Falls quoted \$2,100.00 per inspection for the water tower and we can lock in for a 3-5 year inspection at that price each year. Tabled for next month's meeting. There was discussion to wait another year to paint the parking stripe on G Ave. The City is planning to paint the curbs. Glen is planning to close the old pit at the rubble site and start using the new one. Glen will be gone to Huron July 10-12 for a basic water treatment class. Weather permitting, Glen will be spraying for mosquitoes the evening of July 12. Assistant Public Works Director, Larry Olene, has been summoned for jury duty in Minnesota in August.

Motion by Schwingler, seconded by Heilman to approve the second reading of Ordinance 8.04.040. Roll call vote taken. Flemmer-yes, Yarr-yes, Schwingler-yes, Woehlhaff-yes, Eberhart-yes, Heilman-yes. All voted aye. Motion carried.

## REVISED ORDINANCE 8.04.040

### Collection Periods

BE IT ORDAINED BY THE MUNICIPALITY OF EUREKA, McPHERSON COUNTY, SOUTH DAKOTA,

A. Garbage shall be collected in all areas of the city at least one time per week and more often as the city sanitation department may deem necessary. No animal remains or carcasses, yard waste or compost shall be included in the garbage. All garbage containers and garbage must be available for curbside pickup by the sanitation department.

B. Tree branches shall be collected in all residential areas of the city one time per month, with the schedule to be determined by the city sanitation department. Tree branches will only be collected during the months of May through October. Tree branches must be cut into lengths of no greater than six feet. All tree branches must be available for curbside pickup by the sanitation department.

Dated this 9<sup>th</sup> day of July, 2018.

ATTEST:

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Lloyd Miller, Mayor

Nicole Frerk — Finance Officer

First Reading: June 11, 2018

Second Reading: July 9, 2018

Published: July 19, 2018

Effective: August 9, 2018

Council member, Dennis Heilman, informed the Council on the Visitor Center's floor leakage. The building was never meant to be enclosed and there is nowhere for the water to go. Therefore, the sidewalk and asphalt should be removed first and options for a trench should be looked into. Heilman will follow up with a contractor to get further information and then at some point the carpets should be removed inside the building due to the water damage. At this time, the Council does not want to submit a hail damage claim for the Visitor Center's roof.

At last month's meeting the Council decided to repair all the shingled and gravel/ballast roofs including City Hall, EMS, and the City Shop, that received hail damage. The total repairs for these roofs is under \$50,000.00; therefore, does not have to be bid out. The Council discussed advertising all buildings as one project, but also discussed just soliciting local contractors for estimates on each building because the local contractors may not be able to do all buildings due to their current workloads. Motion by Heilman, seconded by Yarr to solicit local contractors located in Eureka for estimates on the buildings. All voted aye. Motion carried.

The Council discussed the hail damage to the HRC apartments' roofs. Arlo Bertsch, Chairman of the HRC board, was present to inform the Council. The total cost of repairs to the roofs is over \$50,000.00; therefore, the City's attorney, Marshall Lovrien, is looking into whether the repair project should be bid out or not. Marshall was unable to attend the meeting due to an emergency. Tabled for a special meeting once the City hears back from the City attorney.

The City attorney is working on ordinance Chapter 15.12 – Building Permits. Tabled until next month's meeting.

Mayor Miller would like to discuss the ordinance regarding term lengths and term limits for the Mayor and Council after he attends the Elected Officials Workshop in Pierre on July 18. Tabled until next month's meeting.

The Council discussed the grass violations in the City. They discussed changing the ordinance to lower the height of the grass violation and increasing the cost of mowing the unkempt properties. Motion by Heilman, seconded by Yarr to change the fee schedule effective July 10 for mowing the unkempt properties as follows: for the first offense, \$150.00 per hour at an hour minimum; for second offense, \$300.00 per hour at an hour minimum; and for third offense, \$600.00 per hour at an hour minimum. All voted aye. Motion carried.

The Council would like the City attorney to revise the current ordinance lowering the height of the grass violation from 8 inches to 4 inches. Tabled until next month's meeting.

Motion by Flemmer, seconded by Eberhart to go into executive session at 8:56 p.m. All voted aye. Motion carried.

Motion by Schwingler, seconded by Yarr to come out of executive session at 9:04 p.m. All voted aye. Motion carried.

No action taken.

Motion by Flemmer, seconded by Eberhart to adjourn the meeting at 9:06 p.m. All voted aye. Motion carried.

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Mayor Lloyd Miller

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Nicole Frerk, Finance Officer