

Minutes for February 13, 2017 City Council Meeting

The meeting of the Eureka City Council was called to order on February 13, 2017, at 7:00 p.m. by Mayor Miller in the council room of the Municipal Building with the following present: Mayor Miller, Council members: Duquette, Eberhart, Flemmer, Heilman, Schwingler, Finance Officer Frerk, and City Attorney, Marshall Lovrien. Absent Weisbeck.

Others present: Wanda Jundt, Kaytlin Pelton, Polly Gab, Deb Larson, Eric Odenbach, James Grossmann, Steve Aldinger, Rick Hussey, Arlo Bertsch, and Mike Dosch.

Any changes or additions: none.

Motion by Eberhart, seconded by Heilman to approve the agenda. All voted aye. Motion carried.

Citizen Open Forum: none.

Steve Aldinger with Interstate Engineering was present at the meeting to discuss the taxilane project at the airport. He reviewed the plans and specifications with the Council. Once started the project is scheduled to take 30 working days (Monday through Friday), so about 6 weeks. The project is estimated to start mid-June or July and done by August. The cost estimate with asphalt is \$307,000.00 or \$355,000.00 with concrete.

Motion by Heilman, seconded by Schwingler to approve the preliminary taxilane project plans contingent on the FAA approval. Roll call vote taken. Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes, Schwingler-yes. All voted aye. Motion carried.

Steve also informed the Council that there are now two individuals, Dave Arnold and Allen Rau, interested in building a hangar at the airport. Interstate Engineering will provide the Council with a cost estimate on having the airport surveyed, a plat recorded at the County, and the lot lines pinned.

Motion by Duquette, seconded by Flemmer to charge \$0.05 per square foot of the lot size for a ten year airport lease for Dave Arnold and Allen Rau. Roll call vote taken. Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes, Schwingler-yes. All voted aye. Motion carried.

Steve will also send the Council information on airport/airport building codes.

Rick Hussey with Copeland was present at the meeting to represent the Dollar General developer, Tyler Oliver. The access to utilities on the lot for the Dollar General was briefly discussed, as well as, annexation requirements. In addition, the Highway Access Permit that was submitted to the City was also discussed. City Attorney, Marshall Lovrien, referenced the administrative rule on the highway access permits and recommended the application be submitted to the State first and then brought back to the Council for review and signature. Finance Officer Frerk informed the Council that the developer has given written request to rezone the property from residential to commercial to build a 9100 square foot Dollar General store; as well as, the developer has obtained information about a tear down permit, a building permit, and a variance permit application.

Kaytlin Pelton was present at the meeting to discuss a request for a financial contribution for ECDC. Kaytlin updated the Council on current and upcoming events ECDC is involved in. In addition, Kaytlin

informed the Council on a program called Dakota Resources, which works with smaller, rural communities on gaining training and knowledge on completing projects the community feels would be beneficial to the City. The cost for a 2 year program would be \$40,000.00; however, with match money ECDC would be responsible to pay \$20,000.00 plus mileage. Mayor Miller stated funding will be discussed later.

Motion by Eberhart, seconded by Schwingler to approve the January 9, 2017, city council meeting minutes, and the January 30, 2017, special city council meeting minutes. All voted aye. Motion carried.

Motion by Flemmer, seconded by Heilman to approve the bills as presented. All voted aye. Motion carried.

Bills for February 13, 2017: Lyric Restaurant, holiday party \$375.00; Les's Standard, supplies/repairs \$117.01; Erwin Wiest, customer deposit refund \$75.00; Valleytel, utilities \$381.19; Banyon Data, UB meter device support \$295.00; Kary's, gas \$52.10; JP Lumber, sanitation supplies \$38.70; SDPAA, adjustments/additions to coverage \$251.08; Bantz, Gosch & Cremer, attorney fees \$214.64; Monica Hilgemann, library supplies \$26.59; Overdrive, e-books \$600.00; Heartland Waste, sanitation fees \$5,018.30; Eureka Municipal Golf Course, holiday party \$75.00; Dept of Revenue, public laboratory \$15.00; WWC Engineering, engineering fees-artesian well \$3,599.94; Pheasantland Industries, work apparel \$105.18; Avera Occupational Medicine, pre-employment/random testing \$196.30; Glacial Lakes & Prairies, 2017 regional guide ad \$200.00; SD One Call, message fees \$1.05; Northwest Blade, publishing/advertising \$469.47; Servall, cleaning supplies \$259.41; Vilas Pharmacy, supplies \$20.86; The Stop, gas \$97.13; Ken's, supplies/holiday party \$86.48; Michael Todd & Company, supplies \$562.00; A&B Business, copier contract \$69.37; MDU, utilities \$5,235.14; WEB, water \$6,572.42; FEM Electric, utilities \$1,220.12; Wellmark, health insurance \$473.91; Guardian, dental/vision insurance \$318.69; SD Retirement, retirement \$1,075.40; Eureka Fire Department, contribution \$2,000.00; Great Plains Bank, payroll taxes \$3,617.52; SD Dept of Revenue, drivers licensing \$351.00; SD State Treasurer, sales tax \$652.11; Great Plains Bank, utilities \$20.70; Eureka Community Health Services, pre-employment collection \$37.50; Bank of America, library supplies/books \$346.82; Butler Machinery, supplies \$569.21; Dakota Country, holiday party/supplies/fuel oil \$1,871.19; Pollardwater, supplies \$107.78; Premier Equipment, supplies \$100.14; Eureka Manufacturing, snow removal maintenance/repairs \$1,094.28; Val Mindt, customer deposit refund \$75.00; Ted Smith, customer deposit refund \$75.00; Eric Odenbach, customer deposit refund \$75.00; Phyllis Job, customer deposit refund \$75.00; Brooke Graves, customer deposit refund \$75.00; David & Judy Grenz, customer deposit refund \$75.00; Greg & Melissa Ellis, customer deposit refund \$75.00; Dave & Staci Ackerman, customer deposit refund \$75.00; Gary Krein, customer deposit refund \$75.00; Jim Weixel, customer deposit refund \$75.00; Jacob Kirschenmann, customer deposit refund \$75.00; Michael Dosch, customer deposit refund \$75.00; Jim & Judy Dohn, customer deposit refund \$75.00; Allen & Cindy Dosch, customer deposit refund \$75.00; Kenneth Hinton, customer deposit refund \$75.00; McPherson Co. Auditor, police contract \$3,500.00; Postmaster, stamps \$94.00; Rural Development, water project/loan \$1,694.00; SD State Treasurer, sales tax \$682.15; Steven Hilgemann, customer deposit refund \$75.00; Kyle Hemeyer, customer deposit refund \$75.00; Ralph Bond, customer deposit refund \$75.00; Deb Larson, customer deposit refund \$75.00; Casey Jundt, customer deposit refund \$75.00; Justin Metzger, customer deposit refund \$75.00; Ferguson Waterworks, meter/supplies \$379.62; WWC Engineering, engineering fees-artesian well \$3,220.00; Pollardwater, supplies \$40.58.

During discussion for the financials, Flemmer noted the WEB water payments for the year already and what is budgeted for 2017. The Council requests Public Works Director, Kyle Hemeyer, look into what the maximum well water usage can be without additional testing; as well as, what the additional cost for testing would be for using more well water.

Motion by Duquette, seconded by Eberhart to approve the financials. All voted aye. Motion carried.

Motion by Duquette, seconded by Flemmer to approve the building permits. All voted aye. Motion carried.

Motion by Heilman, seconded by Duquette to approve the payroll report. All voted aye. Motion carried.

Deputy Smith gave the police report. He notified the Council that the National Guard was stood down at the Dakota Access Pipeline, but his unit could be called at any time due to flooding.

Public Works Director, Kyle Hemeyer, gave the Public Works Director report. He received two quotes for electricians to install the new generator and move a junction box in the boiler room, which was recommended after the boiler's inspection. One quote from Mehlhaff Electric with 10 hours of labor was \$1,100.00 without tax. Another quote from Gappa Electric with 26 hours of labor was \$2,240.57.

Motion by Heilman, seconded by Flemmer to approve the quote from Mehlhaff Electric at \$1,100.00. Roll call vote taken. Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes, Schwingler-yes. All voted aye. Motion carried.

A quote from Connelly was tabled.

Kyle informed the Council that the low tree branches have recently become more of a problem due to the late December ice storm. The branches are low enough to damage lights on the equipment. Since the ice storm, 2 beacon lights and one work light has been broken off due to branches resulting in hundreds of dollars in replacements. Code enforcement should be contacted to enforce the current ordinance.

Motion by Heilman, seconded by Eberhart to approve Kyle Hemeyer attend a regional local road training workshop in Miller on February 23. All voted aye. Motion carried.

Kyle's request to attend the 2017 Water Conservation EXPO in Rapid City through SD Rural Water on April 26-27 was tabled.

A quote from Hydroklean for maintenance of the sewer system was reviewed.

Motion by Flemmer, seconded by Schwingler to approve the quote from Dakota Pump & Control for maintenance of all 3 lift stations. All voted aye. Motion carried.

Engineering America quoted a dry WEB tank inspection at \$985.00 or a wet inspection at \$1,485.00. In addition, they quoted tank sediment clean out at \$1,500.00. Motion by Heilman, seconded by Eberhart to approve the quote from Engineering America for dry inspection at \$985.00 and sediment clean out at \$1,500.00. All voted aye. Motion carried.

The Council addressed Airport board members doing runway snow removal maintenance at the airport. It was discussed that Kyle as the Airport Manager/Public Works Director should be the only one using equipment on the runway for snow removal maintenance. The City's liability insurance will be looked into to find out the City's coverage.

Motion by Flemmer, seconded by Heilman to approve Mayor Miller sign the contract with Water System Drilling, Inc. for the artesian well project. All voted aye. Motion carried.

Motion by Heilman, seconded by Eberhart to approve Mayor Miller sign the notice to proceed for the artesian well project contingent on discussion with the contractor, Scott Heimer, with Water System Drilling, Inc. All voted aye. Motion carried.

Motion by Flemmer, seconded by Schwingler to have the City Wide Clean Up on May 17-20 where the City's rubble site will be open free of charge Wednesday through Friday evening, 4:00-8:00 p.m. and Saturday from 10:00 a.m. to 4:00 p.m. All voted aye. Motion carried. All loads will be inspected at the rubble site before allowing entrance.

The City received a letter from the SD Governor informing that we've been awarded \$88,000.00 in Community Access Funds to assist in the improvement of 9th Street and 10th Street, which serves the school. The DOT's Office of Administration should be contacting us regarding the plans and the project agreement. Helms & Associates has done a cost estimate for the project, which was submitted with the grant application. The Council reviewed the cost estimate and asks that Helms be invited to attend the Council's meeting in March to discuss the project and cost estimate.

Kyle Hemeyer will prepare for next month's meeting a suggested list of streets that should be resealed.

No action taken by the Council on the Chamber of Commerce annual dues.

The Council reviewed the annual report from NECOG.

Motion by Eberhart, seconded by Schwingler to repeal service availability and put on March's meeting agenda. All voted aye. Motion carried. Tabled until March's meeting.

Motion by Heilman, seconded by Flemmer to change CD number 28164 to a 12 month term with the First State Bank of Roscoe with an interest rate of 1.15%. Roll call vote taken. Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes, Schwingler-yes. All voted aye. Motion carried.

The annual District Meeting will be held in Bowdle this year on March 28. Mayor Miller requests Council members interested in attending let the City Office know by March 10 for registration.

The Council read aloud the thank you from the Eureka Pioneer Museum for the City's 2017 financial contribution.

Rural Development completed a compliance review on January 20. The City of Eureka is in compliance with USDA Rural Development's program requirements. However, the following tasks need to be completed. The City needs to have a Limited English Proficiency (LEP) plan compiled and kept on file. NECOG is currently working on a LEP plan for the City. Also, the City building needs to have a handicapped parking spot and handicapped parking sign visible.

Motion by Heilman, seconded by Eberhart to designate the first spot on the south side of the City building as handicapped parking and a handicapped sign be installed. All voted aye. Motion carried.

In addition, the City building's bathrooms need to be handicapped accessible. The Council decided that the following local contractors will be contacted to give a cost estimate: Andrew Bentz, Tyler Kleinschmit, Rick Weisbeck, and Neal Woehlhaff.

Motion by Flemmer, seconded by Heilman to approve the Avera Eureka Health Care Center's annual pie and ice cream social annual raffle. Raffle held in April and up to May 7 when the drawing will take place at the social. All voted aye. Motion carried.

Motion by Eberhart, seconded by Schwingler to approve the Community Bus fundraiser to be held on February 23 at the Senior Center. It will be a knoepfla soup cook off and there will be free will donation at the door with Modern Woodman matching. All voted aye. Motion carried.

Motion by Duquette, seconded by Flemmer to put two cropland leases and one hayland lease up for bids. All voted aye. Motion carried.

The City's lease with Matheson for a CO2 cylinder is up for renewal or must be returned. The Council decided to return the cylinder since it is not used.

The Council decided to advertise for lifeguards for the 2017 swimming season at the Eureka Lake. Hours are negotiable and the training is paid by the City. The advertisement will run in the Northwest Blade for 3 weeks and the advertisement will also be posted at the Eureka School.

Motion by Heilman, seconded by Eberhart to go into executive session for personnel matters at 10:05 p.m. All voted aye. Motion carried.

Motion by Eberhart, seconded by Schwingler to come out of executive session at 10:15 p.m. All voted aye. Motion carried.

The Council decided to advertise for a full time, Assistant Public Works Director. The CDL and certifications are required or must be obtained. The pay is based upon experience. The position is open until filled. The advertisement will run in the Northwest Blade and the SD Municipal League magazine/website.

The Council discussed ECDC's request for a financial contribution. Motion by Duquette, seconded by Heilman to approve payment of \$13,400.00 to ECDC for a one year program with Dakota Resources. Roll call vote taken. Duquette-yes, Eberhart-abstained, Flemmer-yes, Heilman-yes, Schwingler-yes. Motion carried.

Motion by Duquette, seconded by Flemmer to adjourn the meeting at 10:29 p.m. All voted aye. Motion carried.

Mayor Lloyd Miller

Nicole Frerk, Finance Officer