

Minutes for March 14, 2016 City Council Meeting

The meeting of the Eureka City Council was called to order on March 14, 2016, at 7:00 p.m. by Mayor Opp in the council room of the Municipal Building with the following present: Mayor Opp, Council members: Billotto, Bertsch, Heilman, Obenauer, Regula, Weisbeck, and Finance Officer Frerk. Others present: Gregg Arnold, Mike Olson, Mike Neuharth, Paulette Bauer, Deb Larson, Ryan Gage, Steve Aldinger, Jon Trevis, Dave Arnold, Eric Odenbach, Shane Phillips, Lloyd Miller, Josh Flemmer, Brandon Duquette, Melissa Ellis, Steph Raile, and Scott Raile.

Any changes or additions: Petty Cash should instead read Daily Cash. Motion by Weisbeck, seconded by Obenauer to accept the changes and additions to the agenda. All voted aye. Motion carried.

Citizen Open Forum: no discussion.

Mike Neuharth with WEB Water introduced the Manager of Operations at WEB Water, Shane Phillips. Shane informed the Council of a new electronic water meter reading system for WEB Water account users. Shane discussed that the City of Eureka's water tower is an optimal place to put one of their antennas for this new system. WEB Water is looking to lease that space. Tabled until April's meeting.

Jeremy Eberhart and Anita Duquette joined the meeting.

Mike Neuharth and Shane Phillips left the meeting.

Scott and Steph Raile requested to buy about ten acres of City land located on the southwest side of the West Lake to put a house on. Tabled until next week's meeting.

Scott and Steph Raile left the meeting.

Code Enforcement Specialist, Mike Olson, discussed that inspections of the City have been completed. The Council was provided a list of names and addresses in violation according to the City ordinances. Sample letters which will be sent to the individuals who are in violation were also provided to the Council. The Council decided that the first letters should be sent on April 15 followed up by the second letter if no response or action has been taken.

Mike Olson left the meeting.

Steve Aldinger met with the Airport Board and they discussed the proposed new hangar to be built. The Airport Board prefers the area where the existing hangars are to put the proposed new hangar. Steve discussed that a taxiway will then be needed and that the FAA will participate in 90% of the funding for a taxiway. The probable cost is \$207,000.00 for the taxiway. The State would pay for 5% and the City would be responsible for 5%. Dave Arnold was present at the meeting and is interested in building a hangar at the airport as soon as possible. Steve explained that the City would need to advertise and select an engineer before anything could be done, as well as, a cultural walk through would need to be completed.

Steve Aldinger also introduced Jon Trevis to the Council who is a City Engineer for Interstate Engineering. Jon and Steve discussed Jon's qualifications and that he would be an option if the City needed to elect a city engineer for any projects.

Motion by Bertsch, seconded by Billotto to advertise for an engineer for a five year period to do the airport taxiway project, which will be completed in 2017, and also complete a cultural inspection at the airport in 2016. All voted aye. Motion carried.

The Council also discussed what they would charge for the new airport hangar lease, as well as, ask the current lease holders. Weisbeck proposed \$600 a year. Obenauer stated that we need to make sure the owner knows what they are responsible for and state it in the lease. Bertsch proposed \$400 a year. Obenauer also proposed \$600 a year. Regula proposed \$400 a year and lowering the lease term length. Tabled until next week's meeting.

Steve Aldinger, Jon Trevis, Ryan Gage, Eric Odenbach, and Dave Arnold left the meeting.

The sanitation rates of the apartment buildings in town were given to the Council by Assistant Finance Officer, Paulette Bauer. The City Finance Office had discussed the rates with the City Attorney, Marshall Lovrein, after it was brought to their attention by an apartment building owner. Marshall told the City Finance Office that the ordinance states that the sanitation rates are \$12.00 per unit for Apartments. It does not state per occupied unit, it just states per unit. The Council discussed that the fee schedule should continue to state \$12.00 per unit for Apartments. The City Finance Office was asked to adjust the sanitation rates for all the apartments and charge \$12.00 per unit per the fee schedule at the next billing period.

Motion by Heilman, seconded by Obenauer to increase the daily cash till to \$300.00. All voted aye. Motion carried.

Paulette Bauer left the meeting.

Deputy Smith gave the police report and also provided the Council with the downloaded information from the speed signs. The Council asks that Deputy Smith provide them with the speed sign information quarterly.

Melissa Ellis informed the Council that she will be the Little League (K-8) baseball coach this year through the American Legion. \$3000.00 is what was budgeted by the City for the baseball program this year. Melissa informed the Council that new uniform shirts have been ordered and they are considering ordering pants and socks as well. Melissa is also working on asking for two assistant coaches. The cost to be on the team this year will be \$30 per player and a discount will be applied if a family has more than one player playing. Melissa is planning a kick-off event with a parent meeting. She is also looking into new equipment for the umpires and catchers.

Melissa Ellis left the meeting.

Motion by Weisbeck, seconded by Regula to approve the February 8, 2016, city council meeting minutes. All voted aye. Motion carried.

There was more discussion on the bill for the SD Department of Transportation. Obenauer requested permission of the Council to contact Duinick, Inc. to gather some information. Weisbeck and Obenauer will also review the information sent by the DOT before this bill is paid.

Motion by Heilman, seconded by Obenauer to approve the other bills as presented. All voted aye. Motion carried.

Bills for March 14, 2016: Kary's, tubes/gas \$93.50; Les's Standard, supplies \$361.13; Connelly Industrial Electronics, supplies \$297.86; Gregg Arnold, video camera/supplies \$114.49; A&B Business, supplies/copier contract, \$154.55; Premier Equipment, supplies \$1,271.01; Dakota Cloud Recovery, computer backup \$385.14; Bantz, Gosch & Cremer, attorney fees/warranty deed preparation \$131.37; Mid-American Research Chemical, ice blaster \$97.95; Butler, CAT 930H loader maintenance \$28.12; Department of Revenue, public health laboratory \$45.00; Heartland Waste, sanitation fees \$4,793.60; 4DK Electric, outlet repair for lift chair \$56.12; Northwest Blade, publishing/advertising \$127.26; JP Lumber, supplies \$339.60; SDML, 2016 District meeting \$192.00; Hali-Brite, Inc., airport supplies \$71.48; Michael Todd & Company, supplies \$924.10; SD Department of Revenue, driver's licensing \$286.00; MDU, utilities \$4,996.81; Dakota Electronics, sirens repairs \$1,326.10; Subsurface, Inc., aquaplast \$645.00; Dakota Country, fuel oil \$475.00; Matheson, acetylene \$22.41; Valleytel, utilities \$330.68; Servall, cleaning supplies \$103.96; USA Blue Book, tracing dye \$111.90; Vilas Pharmacy, supplies \$27.41; Ken's, supplies \$33.88; Olson Consulting, code enforcement \$2,447.54; WEB, water \$6,253.86; FEM, utilities \$861.67; Great Plains Bank, artesian well bond loan \$15,767.96; SD Retirement, retirement \$1,404.64; Wellmark, health insurance \$4,174.80; Guardian, dental/vision insurance \$403.86; Great Plains Bank, payroll taxes \$2,695.37; Great Plains Bank, utilities \$15.80; McPherson County Auditor, police contract \$3,500.00; Postmaster, stamps \$98.00; Cash, stamps \$9.80; SD State Treasurer, sales tax \$406.57; Bank of America, books \$410.87; The Stop, gas \$57.20; SD One Call, message fees \$1.05; Eureka Manufacturing, labor/materials \$135.83; USDA Rural Development, water project loan \$1,694.00.

Jeremy Eberhart left the meeting.

Finance Officer Frerk noted the code enforcement account and the airport account during discussion of the financials. Motion by Bertsch, seconded by Weisbeck to approve the financials. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Regula to approve the building permits. All voted aye. Motion carried.

Motion by Heilman, seconded by Billotto to approve the payroll report. All voted aye. Motion carried.

Gregg Arnold gave the Public Works Director report. Gregg informed the Council that the State was here to check out the rubble site. The rubble site passed inspection with 'acceptable'. Gregg and Kyle have added signage at the rubble site. Also, Gregg discussed that 21 water meter heads were replaced by Ferguson Waterworks and they are working on replacing the ones in town that need to be fixed. There are additional water meter heads that are bad and Gregg will be turning those over to Ferguson Waterworks as well. Gregg stated that Connelly will be here tomorrow to fix the SCADA system because it is not reporting correctly. In addition, Gregg is suspecting that the artesian well has a hole in it. Gregg is checking into rates for fixing it.

Jeremy Eberhart joined the meeting.

The Council discussed having staff to monitor the rubble site and the campground site this year. Tabled until next week's meeting.

The Council also discussed city wide cleanup for this year. Tabled until April's meeting.

Vacation time: no requests.

Motion by Weisbeck, seconded by Bertsch to renew the software maintenance contract for one year with Ferguson Waterworks. All voted aye. Motion carried.

Motion by Bertsch, seconded by Billotto for Gregg Arnold to attend the Wastewater Seminar in Pierre for one day only on April 20. All voted aye. Motion carried.

Motion by Heilman, seconded by Weisbeck to approve the new building permit fee schedule. It reads as follows: up to \$1,000 cost \$5.00, \$1,001-\$5,000 cost \$10.00, \$5,001-\$10,000 cost \$20.00, over \$10,000 cost \$50.00; permits for projects up to \$1,000 to \$10,000 are good for six months; permits for projects over \$10,000 are good for one year. All voted aye. Motion carried.

The Council reviewed the quote from Valleytel to install cameras in the City building to monitor the restrooms. After discussion the Council has decided to leave the City building unlocked again.

Motion by Bertsch, seconded by Obenauer to approve to purchase an after-hours drop box at \$200.00 plus freight for the City Finance Office. The drop box will be located inside the front door of the City building. All voted aye. Motion carried.

The Council reviewed two quotes for ballpark bleachers. Motion by Regula, seconded by Obenauer to accept the ballpark bleachers quote from Tim Tobin. All voted aye. Motion carried.

The Council took a five minute break at 9:59 p.m.

The meeting reconvened at 10:06 p.m.

Deb Larson left the meeting.

The Council discussed the options for monitoring the bulk water. The Council has asked Gregg Arnold to check into a surveillance camera, as well as, what is needed to make sure it is compliant with plumbing regulations.

Deb Larson joined the meeting.

Gregg Arnold left the meeting.

Motion by Heilman, seconded by Regula to approve to purchase one stair lift at \$3,000.00 from Avera HME in Aberdeen. All voted aye. Motion carried.

Motion by Bertsch, seconded by Obenauer for Finance Officer, Nicole Frerk, to complete the SD notary application, purchase a notary stamp, and purchase a notary bond through State Farm in Eureka to become a SD notary; as well as, Assistant Finance Officer, Paulette Bauer, to purchase a notary bond through State Farm in Eureka to finish the process to become a SD notary. All voted aye. Motion carried.

There was an update from Regula on the ECDC website.

The auction with the Eureka School is on May 15. Items to be sold at the auction will need to be surplus by the City at April's meeting. Tabled until April's meeting.

Motion by Obenauer, seconded by Heilman to fix the ambulance meeting room floor spending up to a maximum of \$2,500.00. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Regula to set the wages of the election workers at \$9.50 per hour and appoint the Election Board for the Municipal Election on April 12. Election workers during the day will be Bonnie Kary, Kathy Shaw Thompson, and Janice Serr. Election counters in the evening will be Tonya Maier, Kathy Gab, and Sharon Kunz. Substitute workers for the day/evening will be Lona Hoff and Verlena Mehlhaff, and substitute worker for the evening only will be Priscilla Hieb. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Regula to change the date of the April City Council meeting to April 14 at 7:00 p.m. All voted aye. Motion carried.

Council reviewed the letter sent from the Eureka Community Health Services informing the City of their remaining contribution balance of \$75,000.00. Regula updated the Council that the City of Eureka's name will be on the new emergency room.

The Council requests that lifeguards for the upcoming swimming season be advertised in the Northwest Blade.

Motion by Bertsch, seconded by Obenauer to purchase table and chairs through A&B Business for the waiting area in the City Office. All voted aye. Motion carried.

Regula discussed the rubble site being possibly used by the new motel owner once they start updating the motel rooms. Gregg Arnold has introduced himself to the new owner and has made them aware of the rubble site.

Motion by Heilman, seconded by Weisbeck to approve the application from the Eureka Golf Course to be open until 2:00 a.m. on July 1. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Heilman to prepay \$225,000.00 on the Clean Water loan using sewer funds. All voted aye. Motion carried.

Motion by Billotto, seconded by Weisbeck to have a Special City Council meeting and Equalization meeting next week Tuesday, March 22, at 6:30 p.m. at the Municipal Building. All voted aye. Motion carried.

Motion by Billotto, seconded by Heilman for the Eureka Ambulance to raffle a quilt at Schmeckfest this year. All voted aye. Motion carried.

Motion by Obenauer, seconded by Bertsch for the City to recognize Hunter Heinrich and Cody Imberi with a framed certificate for their Eagle Scout Honors on April 2. All voted aye. Motion carried.

Motion by Bertsch, seconded by Weisbeck to approve the Public Library Survey. All voted aye. Motion carried.

Motion by Heilman, seconded by Regula to go into executive session at 11:00 p.m. All voted aye. Motion carried.

Deb Larson, Lloyd Miller, Josh Flemmer, Brandon Duquette, Jeremy Eberhart, and Anita Duquette left the meeting.

At 11:13 p.m. Finance Officer, Nicole Frerk, was asked to join executive session.

Nicole Frerk left executive session at 11:16 p.m.

At 11:26 p.m. motion by Weisbeck, seconded by Billotto to come out of executive session. All voted aye. Motion carried.

Motion by Bertsch, seconded by Billotto to reimburse Gregg Arnold for his CDL at \$33.00. All voted aye. Motion carried.

Motion by Bertsch, seconded by Billotto to adjourn the meeting at 11:29 p.m. All voted aye. Motion carried.

Mayor Mark W. Opp

Nicole Frerk, Finance Officer