

## Minutes of the September 8, 2014 City Council Meeting

The meeting of the Eureka City Council was called to order on September 8, 2014 at 7:00 p.m. by Mayor Opp in the councilroom of the Municipal Building with the following present: Mayor Opp, Councilmembers: Bertsch, Billotto, Goehring, Obenauer, Regula, Weisbeck and Finance Officer Ottenbacher. Also present were Linda Bergman with the Northwest Blade, City Attorney Marshall Lovrien, Wanda Jundt, Jaci Eberhart, Hugh Dahme with Dahme Construction and Larry Ottenbacher.

A motion was made by Weisbeck and seconded by Bertsch to approve the agenda with the addition of the Ambulance Door and Springs. All voted Aye. Motion Carried.

At 7:05 p.m., this being the time and place as advertised, a public hearing was held for the approval of a Temporary Malt Beverage License for the Eureka Fire Department Annual Steak Fry to be held on October 18, 2014. No one appeared before the council. The Eureka Fire Department also requested permission to do a raffle for a 4 wheeler. A motion was made by Weisbeck and seconded by Billotto to approve the Temporary Malt Beverage License and the raffle for the Eureka Fire Department. All voted Aye. Motion Carried.

Public Works Director Guy Boschee, Jay Koch and Lucas Hoover with Helms and Associates joined the meeting. They were in attendance to discuss the sewer project change order for Dahme Construction. Dahme Construction did eliminate labor time on change order items CCO-2-8 and CCO-2-9. Dahme Construction will not adjust the change order item CCO-2-1 in the amount of \$11,700.00 for replacement of valves in the main (west) lift station and CCO-2-2 in the amount of \$5,600.00 for raising the Fire Hall lift station building, due to prior verbal approval from Guy Boschee. The amounts were compared to the years of depreciation and felt that they were within reason. Pay estimate #5 includes change order number 2 for \$26,481.05. A motion was made by Bertsch and seconded by Obenauer to approve the Change Order #2 for \$26,481.05. All voted Aye. Motion Carried. A motion was made by Weisbeck and seconded by Regula to approve Pay Request #5 for Dahme Construction Co. in the amount of \$62,164.01, which includes the Change Order #2. All voted Aye. Motion Carried. Hoover and Koch inspected the lake road and felt that it could be asphalted this fall yet and the price should fall within the guidelines. The fire hall will be completed by the first of October. Koch will visit with Duinick, Inc. to fix the paving, patch manholes, repair the lake area and reseed the grass, on Twelfth Street, before they leave the area. Dahme Construction has also talked to Wes Schlepp to finish 15 feet of curb and gutter for him.

Boschee gave his report. The Mayor and Boschee went to Pierre to pick up the 2014 Dodge Crew Cab Pickup that was purchased with the remainder funds from the EII Grant. Strasburg has an aluminum bed for \$2,700.00 and \$300.00 for the sides or for the flip down sides and will give the City \$1,500.00 for the box. The aluminum bed will include a headache rack, trap door for a fifth wheel ball, 7 wire trailer plug, led lighting in back and in the headache rack, diamond thread plate floor and it is 7 feet wide, 84"x84". Eureka Manufacturing will install it for \$250.00. The pickup will need front mud flaps (\$60.00), rear mud flaps (\$80.00), 5" stainless steel nerf bars (\$515.00) and seat covers (\$175.00). A motion as made by Weisbeck and seconded by Bertsch to get the aluminum box, mud flaps, seat covers and the nerf bars for the quoted prices, to sell the box to Meyers and for Eureka Manufacturing to install the bed. All voted Aye. Motion Carried.

The Post Office lot is not draining properly and will need to connect into the City sewer line. Obenauer Sand and Gravel will be the main contractor with Dahme Construction connecting the line and putting in

the crushed rock. The asphalt will be laid next spring. Gruebele is responsible for the work. The attorney will look into paperwork for the ownership of the sewer line for future occupancy.

The landfill was discussed. No action was taken.

People are not reading the signs at the restricted use site and placing items in the bins that do not belong there. A fine was issued and paid in August and one issued in September. There was discussion on ways to build up the restricted use site so it would be easier for people to empty their bags and dump them. Eberhart asked, "How do people dispose of paint cans?" They can be dumped out and dried out, and then can be put in the household garbage. The State has a collection site for pesticides and it is the individual's responsibility to get the item to the site and they will dispose of them.

The airport is currently shut down for 45 days, while the runway is being resurfaced.

The streets have been chipped and will be swept the first week of October.

There are five homes that will tentatively be taken down the first week in October.

Lead and Copper test came back from our water samples and are all within standards.

Deputy Ted Smith was present for the police report. 107 City hours, 38 county hours and 14 hours of training. Deputy Smith will take the second part of his reciprocity training next week and will be completely certified.

Robbie and Tricia Grajczyk joined the meeting to discuss the housing that is advertised on the ECDC website. Licensing is a State requirement. The City is only responsible for homes meeting City Ordinance not for meeting safety codes. State Department of Revenue is responsible for the sales tax license and the Department of Health is responsible for the lodging license. After a lengthy discussion the City recommended that ECDC continue with the website with no changes and a list of properties could be sent to the State.

Currently the City does not have any incentives in place for new businesses. Wanda Jundt, through Eureka Community Development Company, is able to refer people to agencies for loans and special packages for financing a new business.

The calendar that has been put together by the Eureka Ambassadors was not on the agenda. City Attorney Lovrien read the State Statute and advised the council to not take any action at this time. This was tabled until the next meeting.

Larry Ottenbacher left the meeting.

The Eureka Ambassadors have requested the campground area to be reserved for the upcoming July 4<sup>th</sup> event. The Council gave cons on reserving the area but had no pros towards it. The Ordinances were discussed. Grajczyk's were asked to provide the council with a written report and a map layout of activities that are being planned for the event. The Council will then review the letter, the map layout and the City Ordinances before final approval is made.

Robbie and Tricia Grajczyk, Wanda Jundt and Jaci Eberhart left the meeting.

A motion was made by Weisbeck and seconded by Obenauer at 9:12 p.m. to go into Executive Session SDCL 1-25-2 (1) – Employee Matters. All voted Aye. Motion Carried.  
Finance Officer Ottenbacher and Bergman left the meeting.

A motion was made by Weisbeck and seconded by Goehring to come out of Executive Session SDCL 1-25-2 (1) at 10:02 p.m. All voted Aye. Motion Carried.

City Attorney Marshall Lovrien left the meeting.

A 5 minute break was taken at 10:02.

The meeting reconvened at 10:09 p.m.

A motion was made by Regula and seconded by Goehring to approve the minutes as presented. All voted Aye. Motion Carried.

A motion was made by Billotto and seconded by Obenauer to approve the financials as presented. All voted Aye. Motion Carried.

A motion was made by Bertsch and seconded by Regula to approve the bills as presented. All voted Aye. Motion Carried.

**August Financials:**

Finance Officer – 3,911.08, Gen. Gov't. Bldg - \$312.33, Streets - \$1,669.00, Sanitation - \$618.47, West Nile - \$286.85, Park - \$2,505.62, Library - \$673.14, Water - \$1,577.06, Sewer - \$754.43

**August Financials:**

A & B Business, office supplies - \$14.60, Bank of America, Amazon Books - \$363.85, Bantz Gosch & Cremer, attorney fees - \$2,477.51, Boschee, Guy, travel - \$46.26, Butler Equipment, repairs & maintenance - \$657.57, Cash, postage - \$12.95, Dakota Backup & Recovery, computer backups - \$133.93, Dakota Country, repairs & maintenance - \$293.70, Dakota Supply Group, maintenance of fire hydrants - \$974.70, Elizabeth Jundt, reimburse for mop replacement - \$21.17, Eureka Manufacturing, repair - \$38.35, Eureka Plumbing and Heating, repair men's urinal - \$182.58, Eureka Ready Mix, light sand park - \$163.50, Great Plains Bank, water project \$1,694.00, Great Plains Bank, water utilities - \$14.55, Great Plains Bank, reissued Water CD - \$40,000.00, Great Plains Bank, reissued Sewer CD - \$40,000.00, Great Plains Bank, Artesian Well Bond - \$743.70, Heartland Waste, sanitation fees - \$5,221.60, Jensen Rock & Sand Inc, overlay patching - \$62.250.00, Jerke Irrigation, repair sprinkler - \$895.90, JP Lumber, supplies & repairs - \$407.49, JP Lumber, repairs & maintenance - \$254.72, Ken's Food Fair, shop & bldg supplies - \$36.76, Les's Standard, repair air conditioner - \$41.35, Matheson Tri-Gas, acetylene - \$8.68, McPherson County Auditor, police contract - \$3,500.00, Mid-American Research Chemical, cleaning supplies - \$191.58, Montana Dakota Utilities, seasonal sites - \$36.56, Montana Dakota Utilities, utilities - \$4,812.47, Northern Plains, FM Dyed Sell - \$3,135.75, Northwest Blade, ordinance & publication - \$236.98, Obenauer Sand & Gravel, crushed rock - \$371.00, Premier Equipment, LLC, repairs & maintenance - \$936.28, Schwingler, John, sprayed weeds on Hwy 10 - \$260.00, SD Retirement, retirement - \$1,240.68, Servall, cleaning supplies - \$90.94, SD Dept of Revenue, drivers license - \$260.00, SD Dept. of Transportation, welcome to Eureka - \$16.00, SD Municipal League, annual conference - \$300.00, SD One Call, message fees - \$10.50, SD Assn of Rural Water Systems,

annual dues - \$410.00, SD State Treasurer, sales tax - \$478.03, T & R Service Company, disposed of park transformer - \$842.00, US Postal Service, stamps - \$49.00, Valley Telecommunications, phone utilities - \$341.79, Wallwork Truck Center, starter - \$326.23, Wegner Auto, 2014 Dodge Ram - \$24,947.00, Weisbeck Construction, solid compost decking - \$10,832.40, Wellmark, health insurance - \$2,154.76, Wes Schlepp, repair curb by drain - \$250.00, West Coast Sales & Marketing, supplies for airport - \$216.17

**September Financials:**

FEM Electric, utilities - \$1,214.57, Great Plains Bank, payroll - \$3,152.43, WEB Water, utilities - \$6,381.16

A motion was made by Weisbeck and seconded by Obenauer to transfer \$24,947.00 from general savings fund to general checking fund. All voted Aye. Motion Carried.

There was discussion on Eureka Community Development Company’s dollar amount in the City budget. A motion was made by Bertsch and seconded by Regula to approve the 2<sup>nd</sup> Reading of Budget Appropriation Ordinance 20140-7 as presented. Bertsch Aye, Billotto Aye, Goehring Aye, Obenauer Nay, Regula Aye and Weisbeck Aye. 5 voted Aye. 1 voted Nay. Motion Carried.

**ORDINANCE 20140-7  
2015 BUDGET APPROPRIATION ORDINANCE**

Part I: Be it ordained by the City of Eureka, SD that the following sums are appropriated to meet the obligations of the City of Eureka.

	<u>GENERAL FUND</u>	<u>DEBT SERVICE FUND</u>	<u>CAPITAL PROJECTS FUND</u>
<u>Governmental Funds</u>			
410 General Government			
410 Contingency	\$26,935.53		
411 Ordinance and Publication	\$4,500.00		
412 Mayor and Council	\$21,400.00		
413 Elections	\$925.00		
414 Attorney	\$10,000.00		
415 Finance Officer	\$119,390.00		
416 General Government Buildings	\$76,500.00		
417 General Government Insurance	\$6,600.00		
418 Advertising	<u>\$500.00</u>		
Total General Government	\$266,750.53		
420 Public Safety			
421 Police	\$43,605.00		
422 Fire Department – Fire Hall	<u>-</u>		
Total Public Safety	\$43,605.00		
430 Public Works			
431 Highways and Streets	\$258,780.00		
432 Street Lights	\$36,500.00		
432 Sanitation/Rubble	\$76,005.00		
433 Snow Removal	\$13,060.00		
435 Airport	<u>\$5,400.00</u>		
Total Public Works	\$389,745.00		
440 Health and Welfare			
441 West Nile	\$1,775.00		
447 Hospitals-debt retirement	<u>\$12,500.00</u>		

Total Health and Welfare	\$14,275.00	
450 Culture and Recreation		
451 Senior Center	\$1,500.00	
451 Bus	\$1,500.00	
452 Parks	\$111,900.00	
455 Library	\$15,455.00	\$15,786.00
458 Museum	\$3,000.00	
Total Culture and Recreation	\$133,355.00	
4650 Economic Development	\$11,000.00	
4653 Promoting the City	\$21,500.00	
4653 Avera Health Care	\$25,000.00	
	\$57,500.00	\$15,786.00
Total 2014 Appropriations	\$905,230.53	\$15,786.00

Part II: The following designates the fund or funds that money derived from the following sources is applied to.

	GENERAL FUND	DEBT SERVICE FUND	CAPITAL PROJECTS FUND
<u>Governmental Funds</u>			
Unobligated Cash	\$126,704.88		
310 Taxes	\$290,850.00		
General Tax Levy	\$287,570.65	\$15,786.00	
320 Licenses and Permits	\$5,630.00		
330 Intergovernmental Revenue	\$66,000.00		
340 Charges for Goods and Services	\$6,925.00		
360 Miscellaneous Revenue	\$29,050.00		
380 Sanitation/Rubble	\$92,500.00		
391 Other Sources – Federal FAA Funds			
391 Other Sources – State Share FAA Funds			
Transfer from General to Capital Projects Fund			
Total Means of Finance	\$905,230.53	\$15,786.00	
<u>Proprietary Funds</u>			
602 Water			
Source	\$10,000.00		
Power	\$12,000.00		
Purification	\$3,000.00		
Distribution	\$75,000.00		
Administration	\$100,550.00		
Water Revenue Bonds	\$16,000.00		
Total Water	\$216,550.00		
604 Sewer & Federal Funding	\$166,760.00		
Total Water and Sewer	\$383,310.00		
Total Proprietary Means of Finance			
	Water Fund	Sewer Fund	
Beginning Retained Earnings	\$1,805,401.00	\$1,198,065.00	
Estimated Revenue	\$157,125.00	\$179,100.00	
Total Available	\$1,962,626.00	\$1,377,165.00	
Less Appropriations (Expenses)	\$216,550.00	\$166,760.00	

Transfer In		
Estimated Surplus	\$1,746,076.00	\$1,210,405.00
Less Estimated Surplus Retained	\$1,746,076.00	\$1,210,405.00
Estimated surplus to be transferred To Governmental Funds		

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the McPherson County Auditor.

County Auditor says that our growth is 1.4%. This amounts to \$3,937.01.  
The taxes levied for this current year are \$281,315.19 therefore; our maximum tax request for 2015 is \$287,570.65.

Dated this 8<sup>th</sup> day of September 2014.

First Reading: August 11, 2014  
Second Reading: September 8, 2014  
Published: September 18, 2014  
Effective Date: October 8, 2014

Mark W. Opp – Mayor

ATTEST: Bobbi Ottenbacher, Finance Officer

The City Attorney Lovrien told the Council that the State requires homeowners to fill out a permit for pumping water. The City will need to change the ordinance or have the Mayor draft a letter. A letter will be drafted by the Mayor and kept on file at the City office. The State will reimburse Fischer Plumbing when the work is completed.

The Land and Water Conservation Fund Grant has been completed and submitted by NECOG.

The steel doors and the tin will need to be replaced at the restrooms by the park grandstand.

Game, Fish and Parks is still interested in land owned by the City. The easement on this land would continue on with any new owner of sold City land. The land would need to be declared surplus property. Then three appraisals would be needed or a formal appraisal could be done. It needs to be advertised in the paper for either sealed bids or could be sold by auction. The purchaser of the land is responsible to procure the title insurance and all easements. The Mayor will check into the appraisal value.

A motion was made by Weisbeck and seconded by Regula to approve building permits for Jaime Morales, Antonio Alandy, Nick Weismantel, Esther Holzworth, Barbara Billotto, Keith Kunz, Jeremy Vander Vorst and Floyd Obenauer. All voted Aye. Motion Carried.

A motion was made by Billotto and seconded by Obenauer to approve a permit for extended hours for October 17 and 18, 2014 for the Wolff Den. All voted Aye. Motion Carried.

Gary Ulmer will be allowed to park his equipment by the recycling container until his work with Montana Dakota Utilities is finished.

A grant for the grinding of the downtown streets was discussed. No action will be taken at this time.

A motion was made by Bertsch and seconded by Goehring to declare the 2006 Dodge PU as surplus property. All voted Aye. Motion Carried.

A motion was made by Bertsch and seconded by Billotto to advertise in the SD Glacial Lakes and Prairies Magazine for 2015. All voted Aye. Motion Carried.

A motion was made by Billotto and seconded by Weisbeck to approve the Finance Officer to attend the NEFOG Meeting, in Aberdeen, on Wednesday September 17, 2014. All voted Aye. Motion Carried.

The garage door transformer in the ambulance room is triggered by power outages and the reset button is currently on the ceiling. Weisbeck will talk to the House of Glass to see if they can move the button down from the ceiling.

Motion was made by Billotto and seconded by Goehring to adjourn at 11:11 p.m. All voted Aye. Motion Carried.

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Mayor – Mark W. Opp

ATTEST:

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Bobbi Ottenbacher – Finance Officer