

## Minutes of the February 11, 2013 City Council Meeting

The meeting of the Eureka City council was called to order on February 11, 2013 at 7:00 p.m. by Mayor Miller in the councilroom of the Municipal Building with the following present: Mayor Miller, Councilmembers Bertsch, Billotto, Ottenbacher, Weisbeck and Finance Officer Ottenbacher. Also present was Linda Bergman with the Northwest Blade. Goehring and Regula were Absent.

The Mayor read a thank you from Claudia Merthan in response to the City's donation to the Eureka Pioneer Museum.

A motion to add a resident's neighbor and snow removal to the agenda was made by Weisbeck and seconded by Bertsch. All voted Aye. Motion Carried. Absent Goehring and Regula.

Deputy Scott Warzecha, Sheriff David Ackerman and County Commissioner Jeff Neuharth joined the meeting.

Deputy Warzecha presented his monthly report with 139 hours for the City and 32 hours for the County.

Sheriff Ackerman and Neuharth were present to discuss any concerns with the police contract. The actual year-end costs for the joint law expenses were less than what the City paid for the contract agreement. The county refunded the City the difference of \$4,547.95. The contract will be monitored throughout the year and both parties will look at the actual costs again at year end. If Deputy Warzecha would need to spend more time in Leola, the City would be reimbursed for this. Neuharth stated that one commissioner will try to come to a meeting every six months to keep the lines of communication open.

School visibility and security issues were discussed.

The Highway 10 summer project and the condition of the roads for alternate travel routes were discussed. The highway completion date is projected for November 15, 2013.

Warzecha, Neuharth and Ackerman left the meeting.

Maintenance Supervisor Guy Boschee joined the meeting.

Chipping and asphalt were discussed. The priority of asphaltting will start where we ended last year and finish with Walnut Road and F Ave to the transfer building. A motion was made by Weisbeck and seconded by Ottenbacher to call for bids for chipping to be opened at the next meeting. All voted Aye. Motion Carried. Absent Goehring and Regula.

The transfer building will be closed as of April 1. The City is looking at moving the compost pile and have it monitored so no branches, construction debris, windows or any

other items get deposited at the new site. The branch pickup will not change and continue to be picked up twice a month. If residents have an over abundance of branches, they may pick up a key at the City office. Branches and trees can be hauled to the rubble site at any time. The council will meet at 7:00 p.m. on March 6, at the city shop to view the proposed new compost site.

The Highway 10 project was bid on February 6, 2013 and Duininck Inc. of Prinsburg, MN was the low bidder. Duininck Inc. will be here on Tuesday February 12, 2013, to start preliminary work. There are 72 trees of various sizes that will need to be removed and an area person would like to take the trees down and burn them. The concrete will be hauled to a designated spot at \$50.00 per tandem load and \$100 per side dump trailer load.

The City will be getting a tractor from K & A for service hours again this summer.

The 16' Bat Wing mower is ten years old and in fairly good shape but may need to be updated. Supervisor was asked to get some figures for the March meeting.

There was discussion on selling the garbage truck and the new tires. Tabled until March.

Supervisor will get some bids for the catch basin concrete work that will need to be completed, along with curb and gutter, when the sewer project starts. He will also get costs for the storm sewer pipe that will be needed to fix the drainage problem behind K & A Implement.

The bed liner in the snow box of the yellow truck is worn out and will be replaced.

Muth Electric has finished the punch list for the airport project and the City is awaiting final approval.

Swanson Electric has not been here to look at the energy saving lights at the park restrooms yet.

Heartland Waste has the same guidelines as the City of Eureka ordinance in regards to the garbage container size and it should not exceed 30 gallons. A letter will be put together in regards to the changes in sanitation pickup and remind residents of the container size. This letter will be mailed with the February bills. Heartland Waste has been visiting with commercial businesses and feels the transition should go very well.

To be in compliance with insurance requirements, several items need to be used for safety purposes and will be ordered as needed.

Dependable Sanitation has been contacted in regards to taking recyclables and A-1 Sanitation and Recycling will only take newspaper and aluminum. It seems there is not a market for recyclables right now and it appears to not be economically feasible at the

present time for our small town. The recycling and recycling roll off is tabled until March.

The recycling trailer was discussed. The supervisor will look around and see if there is a need for one or advertise it.

There was discussion on surveying the old sewer lake area and land that the City owns for future reference. Supervisor will take care of this and have it completed by June 1.

The sewer project will be bid in the near future. There was discussion on the sewer lines and what is priority for the City. The Council decided that priority work for the sewer lines within the City are:

1. Clean and televise the remainder of our sewer system.
2. Lagoon valves and enzymes for the sludge build up.
3. Lift stations: switch to submersible pumps at fire hall lift station but still use the can for piping to force the main lift station. Update all controls using the same panel that is there, take the current shop 13.5 generator and replace the shop generator with a 20k., replace the 30k generator at the main lift station, put up a building to house the generator, the controls, air conditioning, heat for the building, gas monitor with fan, take the overhead power line and bury it under ground to clean up the area and to give more space for the building.
4. After last year's televising, some sewer lines are no longer in service but need to be replaced along the lake area and should be looked at again.
5. Install drain pipes at the lagoons to drop into the storm sewer and send water to the lake.

Finance Officer was instructed to send a letter to Dependable Sanitation on the dollar amount for the blue building which sits on City property.

After discussion, it was decided that the title "maintenance supervisor" be changed to "public works director" and "assistant maintenance supervisor" be changed to "public works assistant director". A motion was made by Weisbeck and seconded by Ottenbacher to adopt the change to public works director and public works assistant director effective March 1, 2013. All voted Aye. Motion Carried. Absent Goehring and Regula.

To be eligible for airport grant funding, the State is requiring every City to have a document drafted stating the process taken when applying for airport grants. A motion was made by Ottenbacher and seconded by Billotto to adopt the Procurement Document that was presented by the Finance Officer. All voted Aye. Motion Carried. Absent Goehring and Regula.

A motion was made by Ottenbacher and seconded by Billotto to approve the January 14, 2013 and January 17, 2013 minutes as presented. All voted Aye. Motion Carried. Absent Goehring and Regula.

A motion was made by Bertsch and seconded by Weisbeck to approve the financials as presented. All voted Aye. Motion Carried. Absent Goehring and Regula.

A motion was made by Weisbeck and seconded by Bertsch to approve the bills as presented. All voted Aye. Motion Carried. Absent Goehring and Regula

**December Financials:**

Interstate Engineering, pay request 4 - \$12,426.23, Muth Electric, pay request 4 - \$106,720.22

**January Financials:**

Mayor and Council - \$3,250.00, Finance Office - \$4,554.34, Gen. Gov't Bldgs - \$110.57, Streets - \$2,669.71, Snow Removal - \$1,763.31, West Nile - \$72.77, Park - \$65.59, Library - \$779.07, Water - \$1,025.88, Sewer - \$698.28, Sanitation - \$3,794.46.

**January Financials:**

A & B Business, office supplies - \$37.93, A & B Business, maintenance contract - \$137.76, Arlo Bertsch, travel & conference - \$97.60, Bank of America, Amazon books - \$474.78, Banyon Data Systems, Inc, meter device support - \$295.00, Brandon Duquette, West Nile school - \$7.78, Brandon Duquette, travel West Nile - \$37.50, Carquest, floor dry- \$48.00, Cash, office supplies - \$5.57, Connelly Industrial Electronics, meter computers repair - \$531.50, Dakota Backup, computer backup - \$108.01, Dakota Country Store, fuel city office - \$1,033.60, Dakota Country, misc. - \$30.00, Dakota Country, fuel city office - \$1,097.60, Evergreen, cylinders -\$6.98, Fischer's Plumbing & Heating, replace water heater - \$521.98, Grainger, safety equipment - \$325.01, Great Plains Bank, ACH water bills - \$16.00, Guy Boschee, West Nile school - \$69.20, Guy Boschee, travel West Nile - \$55.50, Hawkins, Inc. - chlorine cylinder - \$5.00, JP Lumber, antifreeze - \$20.94, K & A Implement, LLC, supplies shop - \$152.18, Ken's Food Fair, shop & sanitation supplies - \$19.46, Lloyd L. Miller, travel & conference - \$97.60, McPherson County Auditor, police contract - \$3,500.00, Meierhenry Sargent LLP, attorney bond fees - \$14,790.00, Montana Dakota Utilities, utilities - \$4,377.28, Northern Plains, city shop LP/gas - \$584.92, Northwest Blade, publishing - \$453.60, Servall, cleaning supplies - \$87.20, SD Dept. of Revenue, drivers license - \$230.00, SD Municipal League, conference fees - \$70.00, SD Retirement, January retirement - \$1,806.10, SD Sales Tax, January sales tax - \$527.72, SD State Health Department, water samples - \$26.00, US Postmaster, stamps - \$230.00, Valley Telecommunications, phone utilities - \$279.11, Wallwork Truck Center, repair Ford F-700 - \$42.15, Wellmark, health insurance - \$2,923.35.

**February Financials:**

FEM, utilities - \$1,074.89, WEB Water, WEB water - \$4,160.36, Great Plains Bank, payroll taxes - \$4,587.26, Great Plains Bank, RDA water loan - \$1,694.00, Great Plains Bank - Artesian Well Bond - \$14,729.89, Great Plains Bank, WEB Water Revenue Bond - \$4,828.84

A motion was made by Billotto and seconded by Ottenbacher to approve a building permit for James Mulder. All voted Aye. Motion Carried. Absent Goehring and Regula.

A motion was made by Weisbeck and seconded by Bertsch to approve the 1<sup>st</sup> Reading of Ordinance 2013O-1 - Sanitation Garbage Collection and Disposal. All voted Aye. Motion Carried. Absent Goehring and Regula.

A motion was made by Ottenbacher and seconded by Billotto to approve the 1<sup>st</sup> Reading of Ordinance 2013O-2 Amending Service Availability Rate for Water Service. All voted Aye. Motion Carried. Absent Goehring and Regula.

A motion was made by Bertsch and seconded by Ottenbacher to approve the 1<sup>st</sup> Reading of Ordinance 2013O-3 Amending Service Availability Rate for Sewer Service. All voted Aye. Motion Carried. Absent Goehring and Regula.

Blaine Aman wanted an estimate to clean up his lot. The estimate was \$1,430.00. A motion was made by Bertsch and seconded by Ottenbacher to cash the check and reimburse him once the cleanup is done. All voted Aye. Motion Carried. Absent Goehring and Regula.

The Mayor read a formal resignation letter from Ron Hemmingson. A motion was made by Ottenbacher and seconded by Weisbeck to accept the resignation presented. All voted Aye. Motion Carried. Absent Goehring and Regula.

A motion was made by Weisbeck and seconded by Bertsch to pay all vacation for Ron Hemmingson. All voted Aye. Motion Carried. Absent Goehring and Regula.

There was discussion on part time summer employment for mowing. A motion was made by Ottenbacher and seconded by Weisbeck to offer Ron Hemmingson part time summer employment for mowing grass as needed during the months of May 15, 2013 through September 15, 2013. All voted Aye. Motion Carried. Absent Goehring and Regula. Pay and hours will be discussed in April.

Park outdoor bottle filling station. No action was taken.

NECOG 2012 performance report was reviewed. No action was taken.

Lifeguard applications were submitted by Amy Moser and Abby Ottenbacher. A motion was made by Weisbeck and seconded by Bertsch to hire Amy Moser and Abby Ottenbacher as summer lifeguards. All voted Aye. Motion Carried. Absent Goehring and Regula.

A motion was made by Ottenbacher and seconded by Weisbeck to approve the Wolff Den's request to serve alcohol at a special event on their premises on February 24, 2013. All voted Aye. Motion Carried. Absent Goehring and Regula.

There was discussion on business sidewalks that do not get shoveled. A letter will be sent only once to all businesses affected, along with a copy of the ordinance, with a timeframe to complete. If it is not completed within the timeframe, the City will clean the sidewalk and bill the business for their services.

A motion was made by Bertsch and seconded by Ottenbacher to approve Pay Request #1 for the Highway Project. All voted Aye. Motion Carried. Absent Goehring and Regula.

A complaint in regards to a resident's neighbor and moving snow was discussed. The councilmember in that ward will go and visit with both parties.

A motion was made by Billotto and seconded by Ottenbacher to adjourn at 9:08 p.m. All voted Aye. Motion Carried. Absent Goehring and Regula.

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Lloyd L. Miller - Mayor  
ATTEST:

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Bobbi Ottenbacher - Finance Officer