

Minutes of the August 5, 2013 City Council Meeting

The meeting of the Eureka City Council was called to order on August 5, 2013 at 7:00 p.m. by Mayor Miller in the councilroom of the Municipal Building with the following present: Mayor Miller, Councilmembers Bertsch, Billotto, Goehring, Obenauer, Regula, Weisbeck and Finance Officer Ottenbacher. Also present were Linda Bergman with the Northwest Blade, Todd Hieb with Valley Telecommunications and Val Jensen with Northeast Council of Government (NECOG).

A motion was made by Weisbeck and seconded by Billotto to approve the agenda with the following additions of the Post Office and Lawn Mowers on City Streets.

Todd Hieb was present to show a security system that Valley Telecommunications has available for purchase. It is very similar to the medic alert systems that are available. It is an expandable model and can monitor smoke detection with no additional fees. The cost of the system would be \$250.00 plus an installation charge of about \$150.00, a monthly fee of \$20.00, and \$25.00 to \$30.00 for each alert device. A motion was made by Bertsch and seconded by Obenauer to install the basic system with up to 4 alert devices. A roll call vote was taken. Bertsch yes, Billotto yes, Goehring yes, Obenauer yes, Regula yes and Weisbeck yes. Unanimous Vote. Motion Carried. Security cameras will be added to the September agenda.

Val Jensen with NECOG was present to discuss the re-bidding process of the Phase II Sewer Project and funding. If the City goes through the Department of Natural Resources for funding, a public hearing will need to be held, a notice posted for 7-10 days prior to the meeting and advertise for two weeks in the local paper with a bid opening in September. The current CDBG grant is tentative on the Phase II Project. The City will be able to reject all bids or add City funds and may have to adjust fees at the end. We will not commit to applying City funds at this time. The council decided to go through the bid process asking for bids on all three projects with the bid opening in September. October 1, 2013 is the final deadline for bid opening and funding would not be decided until December 1, 2013. Helms and Associates would be looking at a June 2014 completion date.

Prior to the meeting, Lucas Hoover with Helms and Associates provided contracts from A-1 Sewer and Drain, Inc. for the cleaning and televising portion of the Phase II Project.

Chris Gonska was present to ask for permission to sell pull tabs at the Prime Time Bar and Restaurant. The pull tab license will be under the Eureka Fire Department's ID number, which is a non-profit license, and pull tabs will be sold year round. The Eureka Fire Department will purchase the pull tabs and the Prime Time Bar and Restaurant will sell them giving all proceeds to the Fire Department. A motion was made by Billotto and seconded by Goehring to allow the Eureka Fire Department to purchase pull tabs and have the Prime Time Bar and Restaurant use the Fire Department's ID number to sell the pull tabs and donate 100% of funds to the Eureka Fire Department. A roll call vote was

taken. Bertsch yes, Billotto yes, Goehring yes, Obenauer yes, Regula yes and Weisbeck yes. Unanimous Vote. Motion Carried.

Jean Bertsch and Sonja Anderson were present to request City funds for the museum. Anderson thanked the council for considering the museum for funds. They are requesting \$3,000 for funding and the council will consider it when the budget is put together. Bertsch and Anderson left the meeting.

Wanda Jundt, Jaci Eberhart, Clyde Ottenbacher, Roger Rood and Jack Goetz were present representing Eureka Community Development Corporation. ECDC put a packet together to show what ECDC does for the community. ECDC has also had some positive feedback on letters written to college students, inviting them back to the area when their schooling is complete. They have been able to assist area businesses, they advertise for businesses on facebook and plan to attend job fairs in the area. There was discussion on possible opportunities for the call center building. The grants they had are used up and ECDC has applied for other ones. They have come to a resolution with Link-It and do have some interest from the revolving loans. ECDC has some area businesses that are interested in supporting a refrigerated truck business. The council will look at a donation for ECDC when they review the budget. They all left the meeting.

Deputy Scott Warzecha was present for the police report. Deputy Warzecha had 124 city hours and 51 county hours. The City needs to order another 15 mile an hour speed limit sign for the road by the park. There was discussion on riding lawn mowers as a means of transportation. Warzecha stated that the same type of citations and driving rules will apply as they would with a vehicle. There was discussion on storing the Quasi history books in the jail.

Guy Boschee was present for the Public Works Director report.

City Ordinance 12.24.010 in regards to trimming trees was discussed and it will be looked at.

Under the Phase I portion it looks like only about 50% of the beach area will be repaved. Financing the work was discussed. The best solution is to asphalt it all. Right now it would take approximately 93.51 tons to do the whole area and cost would be at \$125,000 if laid by the machine. Some of this could be on the Phase II project which will not be done until next year. It was decided that this should be done now.

A change order is needed for 7th and 11th Street to raise curb stops so they will not be under the sidewalks and a second change order is needed for manholes.

An error in the maps means a change order is also needed concerning the replacement of the sewer line on 11th Street from Highway 10 to H Ave and replace that manhole.

According to the City maps for 7th Street, the sewer lines will be brought to the middle of the street. The manhole by Ken's Fairway will be removed and used somewhere else.

There was an extra manhole in the plans list and it will be used on the south side of the Methodist Church, so that line can be jetted without the risk of pushing sewer into their basement.

Duininck will be digging and helping to replace 80' of pipe in the state right-of-way. During this line replacement, the City will be running off of the WEB VFD to maintain water pressure. Two City mains have been crossed to avoid lowering them.

The electrical panel at the north picnic shelter needs to be brought up to code.

The cameras are installed and working at the compost site. One letter along with the ordinance has been sent out.

There was discussion on the abandonment of I Avenue from 7th Street going east to the alley, which runs on the west side of the elevator. No action was taken.

In the next 3-5 years, 7th Street, H Avenue and G Avenue need to be reground and brought back to their original grade. The City will have to look at replacing the curb and gutter at that time, also. The City will start looking for some grants to fund this project. Also, there was discussion to see if the cost of the curb and gutter could be applied to the property taxes over a 5 year period.

Concrete going out to the landfill was discussed.

Curb stops on 10th Street and 13th Street will be changed out.

The City is eligible for an EII Grant. It is a 75% Grant with the City being responsible for 25% of the purchase price. The City would apply and use grant money, if awarded, to purchase a 2008 lawn mower and a new pickup. A motion was made by Weisbeck and seconded by Obenauer to apply for the EII Grant. A roll call vote was taken. Weisbeck yes, Regula yes, Obenauer yes, Goehring yes, Billotto yes and Bertsch yes. Unanimous Vote. Motion Carried.

A motion was made by Weisbeck and seconded by Bertsch to approve the Change Order #1 for Duinick, Inc. in the amount of \$4,279.50 and Pay Estimate #3 in the amount of \$79,052.29. A roll call vote was taken. Bertsch yes, Billotto abstained, Goehring yes, Obenauer abstained, Regula yes and Weisbeck yes. 4 yes and 2 abstained from voting. Motion Carried.

There was no action taken on Change Order #2.

A motion was made by Bertsch and seconded by Weisbeck to approve Pay Request #6 for Helms & Associates in the amount of \$16,147.00. A roll call vote was taken. Bertsch yes, Billotto abstained, Goehring yes, Obenauer abstained, Regula yes and Weisbeck yes. 4 yes and 2 abstained from voting. Motion Carried.

The council took a break at 8:55 p.m.

The meeting reconvened at 9:00 p.m.

A motion was made by Weisbeck and seconded by Regula to approve the minutes as presented. All voted Aye. Motion Carried.

A motion was made by Billotto and seconded by Regula to approve the finances as presented. All voted Aye. Motion Carried.

A motion was made by Obenauer and seconded by Weisbeck to approve the bills with the exception of Danko Emergency Equipment Co. pending further investigation on the fees charged. A roll call vote was taken. Bertsch yes, Billotto yes, Goehring yes, Obenauer yes, Regula yes and Weisbeck yes. Motion Carried.

July Financials:

Mayor and Council - \$2,990.00, Finance Office - \$4,419.32, Gen. Gov't. Bldgs - \$73.40, Police - \$85.03, Streets - \$2,270.59, Park - \$4,239.34, Library - \$667.88, Water - \$851.86, Sewer -\$1,662.72, Sanitation - \$605.78

July Bills:

Duininck, Inc., waste water pay est. 5 - \$93,957.99, Helms & Associates, Inc., waste water pay est. 5 - \$24,822.96, A & B Solutions, Inc., office supplies - \$37.45, Dennis Allred, refund customer deposit - \$75.00, Bank of America, green tracing dye - \$39.99, Bank of America, Amazon books - \$380.95, Bank of America, Amazon books - \$20.53, Bantz, Gosch & Cremer, attorney fees - \$295.70, Banyon Data Systems, support computer program - \$2,385.00, Guy Boschee, mileage for parts - \$92.50, Guy Boschee, mileage code enforcement - \$25.90, Butler Machinery, repairs on 140H Cat - \$1,712.17, Cahill Bauer & Associates, LLC, final audit services for 2012 - \$1,990.00, Brittney Casey, mileage - \$51.80, Cash, office supplies & beach/water samples - \$68.82, Credit Collection Bureau, fees for purchased letters - \$125.00, Dakota Backup, computer backup - \$121.45, Dakota Supply Group, water supplies - \$2,968.40, Discover, magazine subscriptions - \$24.95, Eureka Manufacturing, repair on pickup - \$57.70, Eureka Plumbing & Heating, supplies/repair & maintenance - \$157.15, First National Bank, drinking water SRF - \$3,342.03, Great Plains Bank, RDA Water Project - \$1,694.00, Great Plains Bank, water utility fees - \$16.15, Hawkins, Inc, chlorine cylinder - \$5.00, Heartland Waste Management, collection fees - \$5,140.10, High Point Networks, repair virus on computer - \$452.50, JP Lumber, Inc., water & office supply - \$24.09, K & A Implement, pickup and mule repairs - \$287.71, Kary's, gas - \$284.26, Matheson Tri-Gas, acetylene cylinder - \$9.75, Jessica McClain, mileage - \$77.70, McPherson County Auditor, police contract - \$3,500.00, Montana Dakota Utilities, utilities - \$5,274.40, Northwest Blade, minutes, park advertising - \$197.17, Bobbi Ottenbacher, mileage FEMA mitigation - \$25.90, Public Health Laboratory, water samples - \$121.00, Servall, cleaning supplies - \$192.59, SD Dept. of Revenue, drivers license - \$195.00, SD One Call, message fees - \$18.90, SD Retirement, retirement - \$1,417.52, SD State Treasurer, sales tax - \$526.85, US Postmaster, stamps - \$92.00, Valley Telecommunications, phone

utilities - \$2,091.65, Brett VerHelst, refund customer deposit - \$75.00, Wellmark Blue Cross Blue Shield, health insurance - \$2,338.68,

July Bills:

Great Plains Bank, payroll taxes - \$4,385.63, FEM, utilities - \$1,016.18, WEB Water, utilities - \$6,753.36

A motion was made by Weisbeck and seconded by Obenauer to approve the building permits as presented. All voted Aye. Motion Carried.

Non-profit building permits were discussed and building permits will continue to be issued for all parties wishing to improve property.

The committee for the carp tournament scheduled for August 12, 2013, requested a donation of \$250.00 and the use of a City truck and assistance in disposing of the carp. A motion was made by Bertsch and seconded by Regula to donate \$250.00 for the carp tournament and if the guys are available they can take a truck out otherwise they will need to find another party to haul the carp. All voted Aye. Motion Carried.

The City has had no major claims with Wellmark Insurance, so the insurance renewal premium will decrease by 10.3 percent. The City has the opportunity to lock in the new rate until December 1, 2014 or choose a new option. By locking in the new rate it will give the City a chance to review the new options that Wellmark has to offer. A motion was made by Billotto and seconded by Bertsch to lock in the new Wellmark insurance discounted rate of \$524.44 until December 1, 2014. All voted Aye. Motion Carried.

Cahill, Bauer and Associates have completed the 2012 Audit for the City.

At the request of a property owner, there was discussion on putting curb and gutter in on all properties on 4th Street. The council would like a letter sent to each of the property owners and inviting them to the September council meeting to discuss the curb and gutter process.

There was discussion on garbage left on the baseball fields at the park. This will be addressed at the beginning of the season next year.

The landfill will be closing for the season on September 28, 2014.

A motion was made by Regula and seconded by Goehring to go into Executive Session 1-25-2 (1) and 1-25-2 (2) at 9:33 p.m. All voted Aye. Motion Carried.

Ottenbacher and Bergman left the meeting.

A motion was made by Weisbeck and seconded by Goehring to come out of Executive Session at 10:31 p.m. All voted Aye. Motion Carried.

Ottenbacher and Bergman joined the meeting.

A motion was made by Bertsch and seconded by Weisbeck that a letter of termination be sent to Natasha Henry in regards to not meeting the minimum requirements of the job and will be effective as of the receipt date of the letter. Letter will be sent by mail and keys returned immediately. Bertsch yes, Billotto abstained, Goehring yes, Obenauer yes, Regula yes and Weisbeck yes. 5 yes and 1 abstained from voting. Motion Carried.

An ad for the cleaning maintenance position will be put in the Northwest Blade and starting salary will be \$10.00 per hour.

A motion was made by Billotto and seconded by Weisbeck to approve the First Reading of Budget Appropriation Ordinance 2013O-7. A roll call vote was taken. Bertsch yes, Billotto yes, Goehring yes, Obenauer yes, Regula yes and Weisbeck yes. Unanimous Vote. Motion Carried.

Cement repair at the post office was discussed. Weisbeck will look at the area and see if it is City property or postal property.

A motion was made by Bertsch and seconded by Obenauer to adjourn at 11:52 p.m. All voted Aye. Motion Carried.

ATTEST:

Lloyd L. Miller, Mayor

Bobbi Ottenbacher - Finance Officer