

Minutes for November 10, 2014 City Council Meeting

The Meeting of the Eureka City Council was called to order on November 10, 2014, at 7:00 p.m. by Mayor Opp in the councilroom of the Municipal Building with the following present: Mayor Opp, Councilmember's: Billotto, Goehring, Regula, Weisbeck and Finance Officer Ottenbacher. Also present was Public Works Director Guy Boschee, Steve Aldinger with Interstate Engineering, Jeremy Eberhart and Wendy Fauth, Cody Imberi, John Kolar, Tucker Fauth, Hunter Heinrich and Kaiden Hinton with the Eureka Boy Scouts. Absent councilmember's Bertsch and Obenauer.

A motion was made by Regula and seconded by Billotto to approve the agenda as presented. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

This being the time and place as advertised, a public hearing was held to open sealed bids for the 2006 Dodge 1500 Quad Cab Pickup. No bids were received. A motion was made by Weisbeck and seconded by Goehring to advertise it in the farm forum and the green sheet. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

Steve Aldinger, with Interstate Engineering, was present to go over the final Airport Runway Project Inspection, which was held on October 30, 2014. Duininck, Inc. has done a wonderful job. Muth Electric needs to put the reflectors in, do some grade work, and the 5 yellow light base plates need to be replaced yet. The City has the final say on the amount of retainage that can be held back until work is completed. The minimum retainage that can be held back on this project is \$3,000.00. A motion was made by Weisbeck and seconded by Regula to hold back the maximum amount, until the project is complete and to approve Pay Estimate #2 for Duininck, Inc. in the amount of \$22,785.93 and Invoice 20723 to Interstate Engineering for \$11,560.41. All voted Aye. Motion Carried. Bertsch and Obenauer Absent. A special meeting will be planned when the project is complete.

Susan Fischer, Lisa Kauk and Rosa Jundt were present to talk about the addition of E-books for the library. In July of 2013, the library board started talking about adding E-books through "Titles to Go" and offering the service to the public. It is a program that provides 6000 available E-books per month to readers who use smart phones, i-pads, book nooks, kindles, notebooks, etc. to read books. Lisa Kauk will be the technical advisor and sending out the information. The State Library will always pick the books that are available. The program cost is based on population and Eureka's annual fee would be \$600.00. The library board would use the funds from the book budget to fund the service. Once users are registered and assigned an access number they can use the service for as long as the library provides it. They would like to charge a fee for this service because anyone anywhere can sign up. A motion was made by Weisbeck and seconded by Regula to allow the library board to charge an annual fee at their discretion for this service. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

Rosa Jundt , Lisa Kauk and Susan Fischer left the meeting.

Mark Schaffner, the Location Manager with Northern Plains joined the meeting to discuss future expansion ideas for Northern Plains. Schaffner thanked the council for their time and is looking for council thoughts and views on future opportunities for Northern Plains to try and sustain the current business that they have in Eureka. Growth and expansion in Eureka is a big desire and Northern Plains is looking at some short term expansion ideas for the fertilizer plant and to hopefully become long term. They are looking at a more user friendly area on the East end of town and it is very important to them

that there are no disruptions to the people if they move their operation. They have been in contact with ECDC on their property and the block to the West. Schaffner left information with the Mayor on DOT Grants for building up infrastructure and some Community Block Grants. There was discussion on the truck route if the business is moved. The council felt this would be great for the community and encouraged Northern Plains to move forward.

The Eureka Boy Scouts were in attendance to finish up their Communications Badge. Hunter Heinrich introduced the Scouts that were present. Imberi, Kolar, Fauth and Heinrich will be advancing from Life Scouts to Eagle Scouts. Cheyloh Brockel was absent. The Eagle Scout project needs to be completed before their eighteenth birthday and typically they come before the council and ask for approval of their projects before starting. The council invited them to keep communication open as they begin thinking about their project ideas.

Deputy Ted Smith was present to give the monthly police report. Deputy Smith reported 142 city hours worked and 34 county hours worked. Deputy Smith's working hours vary from day to day.

Guy Boschee gave the Public Works Directors report. Parts have been ordered for the heater at the shop no word on the artesian well. The phase two final inspection with the wastewater project was held and two electric motors are still missing. Boschee completed the caulking of the air condition/heater unit at the west lift station and he put in gate closure at the west lift station.

Boschee had a request to purchase a Toro Power Max 726 OE Snow blower for \$778.95 from Tool Crib out of Bismarck with a 2 year warranty. Premier Equipment has a Snapper Snow blower with an electric shute and start, 8 horsepower with a 28 inch cut and a three year warranty for \$886.00. A motion was made by Regula and seconded by Weisbeck to purchase a Snapper Snow blower from Premier Equipment around the \$800.00 amount. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

Five houses were torn down and properties cleaned up with the help of the County.

In 2013, the side of Main Street and the part north of the Main Attraction was not completed with hot mix. If the bid is the same as last year then it will cost around \$37,500.00 to complete. Curb and Gutter was also discussed.

Approval of the Certificate of Substantial Completion for Dahme Construction Co. was not approved.

The Change Order #3 for Dahme Construction in the amount of \$6,722.78 was not approved. An additional 20 feet of chain length fence is added and there is no new fence at the site. Boschee feels the motors need to be compensated for or should show that the motors are salvaged and reused. A tube of caulk, ½ hour of labor for Boschee completing the work, \$100.00 for the gate closure and \$1200.00 for the difference on the three poles. Boschee will visit with Lucas Hoover from Helms and Associates.

The Pay Estimate #7 for Dahme Construction in the amount of \$16,540.52 was not approved. The amount being held for retainage is \$14,000.00. An email will be sent with a deadline and if work can be completed the council will review it at that time.

A motion was made by Weisbeck and seconded by Regula to approve Change Order #6 for Duininck, Inc. in the amount of (\$183.25). All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

A motion was made by Regula and seconded by Weisbeck to approve the final Pay Estimate #9 for Duininck, Inc. in the amount of \$51,475.36 and for NECOG in the amount of \$4,500.00. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

City Property and Game Fish & Parks will be back on the agenda in December. The Mayor will visit with the City Attorney and the Mayor will have appraisals for the Council.

A letter received from Wayne Kurle on the 901 8th Street property was reviewed. Due to all of the different circumstances that had taken place with this curb stop: A motion was made by Regula and seconded by Goehring to reimburse Wayne Kurle \$502.00, for half of the bills. A roll call vote was taken. Billotto yes, Goehring yes, Regula yes and Weisbeck no. 3 yes and 1 no. Motion Carried. Absent Bertsch and Obenauer.

The Finance Officer will put an ordinance together for review on the 4th of July Regulations. Tabled until December.

The Mayor met with the WEB Water Board and voiced his concern on the increase in the WEB water rates. The water rates were reviewed and an ordinance change will be put together to reflect an increase of \$1.00 to the current flat rate fee, becoming effective in January, 2015.

The customer deposit ordinance and delinquent accounts were discussed. No action was taken.

The letter that was sent to Jane Rewerts by the Finance Officer was reviewed by the council. The finance officer will send another letter requesting that dog licenses be purchased by November 24, 2014 and a letter from the doctor be provided. The council will review this again at the next scheduled council meeting and take action if requested information is not provided.

Executive Session SDCL 1-25-3 (1) – Employee Matters. No action was taken.

A motion was made by Weisbeck and seconded by Billotto to approve the October 13, 2014 minutes as presented. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

A motion was made by Billotto and seconded by Goehring to approve the financials as presented. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

Jeremy Eberhart left the meeting.

A motion was made by Weisbeck and seconded by Regula to approve the bills as presented. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

October Financials:

Mayor and Council - \$4,365.00, Finance Office - \$4,437.50, Gen. Gov't. Bldgs. - \$301.36, Police - \$73.62, Streets - \$1,894.40, Sanitation - \$1,173.02, West Nile - \$30.15, Park - \$1,001.30, Library - \$514.02, Water - \$1,583.98, Sewer - \$1,061.16

October Financials:

Wastewater Project: Dahme Construction - \$29,568.05, Dahme Construction - \$66,338.84, Helms & Associates - \$5,002.06.

A & B Business, office supplies - \$122.02, A & B Solutions, copier contract - \$158.79, American Legion, baseball program - \$2,000.00, Bank of America, Amazon books - \$241.28, Bank of America, Amazon books - \$38.63, Cash, stamps - \$14.42, CompQuest Technology, LLC, internet repair - \$93.99, Dakota Backup, computer backup - \$140.41, Dakota Country Store, fuel - \$1,011.20, Dakota Fence, repairs & maintenance - \$21.05, Dakota Fire Equipment LLC, fire extinguishers inspected - \$217.00, Davis Equipment, supplies - \$483.44, Eureka Manufacturing, repairs & maintenance - \$18.24, First National Bank, clean water SRF - \$14,292.43, First National Bank, drinking water SRF - \$3,342.03, Galls, supplies & materials - \$82.68, Great Plains Bank, water revenue bond - \$5,361.76, Great Plains Bank, water revenue bond - \$1,694.00, Great Plains Bank, water utilities - \$15.30, Heartland Waste, sanitation fees - \$5,285.80, House of Glass, park repair & maintenance - \$221.30, Hydro Klean, clean catch basin - \$861.50, J.P. Cooke, dog licenses - \$61.95, Kary Home Oil, tire repair and oil - \$66.64, Ken's Food Fair, supplies - \$78.19, J. P. Lumber, supplies and repairs - \$223.08, Matheson Tri-Gas acetylene - \$8.68, McPherson County Auditor, police contract - \$3,500.00, Montana Dakota Utilities, utilities - \$4,426.62, Montana Dakota Utilities – utilities - \$51.28, MTI Distributing, mower supplies - \$428.81, Northern Plains, diesel - \$1,577.92, Northwest Blade, advertising & publishing - \$240.67, One Call Systems Inc., message fees - \$10.50, Premier Equipment, LLC, repairs & maintenance - \$248.64, Ron's Service Center, repairs & maintenance - \$258.63, SD Assn of code Enforcement, 2015 dues - \$40.00, SD Dept. of Revenue, drivers license - \$225.00, SD Gov't. Finance Officers Assn, 2015 dues - \$70.00, SD Municipal Attorney Assn, 2015 dues - \$20.00, SD Municipal League, 2015 Annual membership dues - \$924.44, SDML Workers Compensation Fund, workers comp insurance - \$3,927.00, SD Public Assurance Alliance, insurance for lights - \$177.00, SD Retirement, retirement - \$1,348.02, Servall, cleaning supplies - \$138.94, SD State Health Laboratory, water samples - \$232.00, SD Dept. Unemployment Ins. Div. , unemployment insurance - \$23.57, SD State Treasurer, sales tax - \$529.34, The Stop, gas - \$84.86, US Postmaster, stamps - \$49.00, Valley, phone utilities - \$308.90, Vilas Pharmacy, misc. supplies - \$23.29, Wellmark, health - \$2,154.76, Chris Gonska, refund customer deposit - \$75.00, Kelsey Joslin, refund customer deposit - \$75.00, LaRue Vilhauer, refund customer deposit - \$75.00

November Financials:

FEM Electric, utilities - \$672.48, Great Plains Bank, payroll - \$3,952.38, WEB Water, utilities - \$5,168.16

A motion was made by Billotto and seconded by Goehring to approve the building permits for Dennis & Margie Walker, Darin & Laurie LaCoursiere, Cletis Grenz and Gail Baisley. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

A motion was made by Weisbeck and seconded by Billotto to approve the 1st Reading of Ordinance 2014O-8 - Supplemental Budget. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

The Mayor visited with the City Attorney, prior to the meeting, on updating the City Ordinance Book. The City will start reviewing them for updates.

A motion was made by Weisbeck and seconded by Goehring to approve the Retail (on and off sale) Liquor Licenses for 2014-2015. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

Gary Wolff d/b/a Wolff Den
Prime Time Bar & Restaurant

Retail (on-sale) and Package (off-sale) Liquor
Retail (on-sale) Liquor

Eureka Municipal Golf Course	Retail (on-sale) Liquor
Eureka Pharmacy & Gift Shoppe Inc.	
Vilas Pharmacy	Retail (on-off sale) Wine

A motion to renew the current health insurance plan with a 4.28 percent increase was made by Regula and seconded by Billotto. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

A motion was made by Weisbeck and seconded by Goehring to approve the 1993 EMCO Recycling Trailer as surplus property for the appraised amount of \$700.00. All voted Aye. Motion Carried. Absent Bertsch and Goehring.

The landfill rubble rates were reviewed. Tabled until the December meeting.

No action was taken on the advertising for gas bids.

A motion was made by Weisbeck and seconded by Goehring to approve the transfer of funds from the general fund to the debt service fund if needed after visiting with the auditors. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

SDML Safety Benefits improvement recommendations were reviewed. The Finance Officer will review this with the Mayor before mailing.

A motion was made by Weisbeck and seconded by Goehring to approve the lease agreements for Scott Raile, Mike Raile and Sherlock Hirning. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

Update on park lights will be reviewed again next month.

A motion was made by Regula and seconded by Billotto to approve the Main Attraction Annual Open House with Wine Offered. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

Christmas party was tabled for the next meeting.

Follow up procedures after a council meeting were discussed.

A resident will submit his bill to the City for the planting of grass.

A motion was made by Regula and seconded by Billotto to approve November 28, 2014 as a Holiday. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

A motion was made by Billotto and seconded by Weisbeck to approve the Finance Officer to attend the Annual Election Workshop on December 11, 2014, in Pierre.

Tentative meeting scheduled for 7:00 p.m. on November 24, 2014.

A motion was made by Billotto and seconded by Regula to adjourn at 10:12 p.m. All voted Aye. Motion Carried. Absent Bertsch and Obenauer.

Mayor – Mark W. Opp

ATTEST:

Bobbi Ottenbacher – Finance Officer